

Regular Council Meeting

January 19, 2016

Meeting called to order at 7:00 p.m.

Present: Elliott, Sherman, Keysor, Foster, Carlson

Guest: Patrick Muczynski, Jim White, City Attorney, Rick Machleit, Jennie Duncan, Deputy Treasurer-Utility Clerk

Citizens Comments: None

Amendments to the agenda: 1.) Reference to transportation funding plan. 2.) City assessor.

Motion moved by Keysor supported by Sherman to accept the agenda with changes. Motion passed.

Motion moved by Keysor supported by Sherman to accept the January 4, 2016 minutes with corrections. Motion passed.

LDFA: No report.

DDA: No report.

Unfinished Business: 1.) Ryan Kilpatrick with the Rising Tide Project will be attending the next meeting. Will table until then. 2.) Council will table the Employment Policies and Procedures manual until the next meeting so as to include job descriptions. 3.) Zackary Szakacs, City Manager presented a list of ten goals from Council. This list will be used when putting together a three year budget. 4.) OHM- South Hemlock Project. Mr. Tanner sent a rough draft of the sewer and water main replacement. Mark Wilson, Department of Public Works Supervisor will email Mr. Tanner with a list of concerns. Mr. Tanner will attend the next meeting to answer any questions.

New Business: 1.) Request for Council action on raising water rates will be tabled until further information is available. Motion moved by Foster supported by Keysor to approve a \$100.00 fee for the first hour and an additional \$ 50.00 for any additional hour. Motion moved by Foster supported by Keysor to rescind previous motion for camera fee. Motion moved by Foster supported by Keysor to approve a \$ 100.00 camera fee for the first hour, \$ 50.00 fee for each additional hour with limited access for City Employees. Motion passed. 2.) Motion moved by Foster supported by Elliott to replace a ferric pump. Motion passed. 3.) Motion moved by Sherman supported by Keysor to change the route for the MDOT's Long Range Plan starting at High Street

down to River Street across US 10 down Railroad Street and down Main Street. Motion passed.

City Treasurers Report: 1.) Vicki Cushman called Sarah Dvoracek City Treasurer on January 12, 2016 and stated she was going to resign. Then Vicki Cushman emailed Sarah Dvoracek January 14, 2016 and will not resign and will fulfill her contract that ends June 30, 2016. 2.) Motion moved by Foster supported by Carlson to accept the vendors list. Motion passed. 3.) Motion to rescind previous motion to discontinue the administration of AFLAC as of January 4, 2016 moved by Sherman supported by Elliott. Motion passed. Motion moved by Sherman supported by Carlson to discontinue administration of AFLAC effective February 1, 2016.

Roll Call Vote:

Ayes: Sherman, Keysor, Foster, Carlson, Elliott

Nays: 0

City Manager: 1.) Meeting in Lansing January 20, 2016 with Mark Wilson and Patrick Muczynski to meet with the DEQ. 2.) Working on a grant through Rising Tide to eliminate blight. Zack will ask for \$ 65,000.00 in the grant. The grant is due by February 8, 2016.

Police Department: 1.) Interim Chief of Police Beam introduced new officer Cheyanne Kalman. 2.) Police officers participated in the "shop with a hero program". 3.) Police Department participated in the "Ring the Bell" program for the Salvation Army. 4.) Chief Backing awarded now Interim Chief Beam with the safe driving award before her last day.

Department of Public Works/ Water: 1.) Mark Wilson will begin including the monthly precipitation rates in the monthly report. 2.) Mark filled Heather Knowles position with Krysta Leutz. 3.) The ice rink is officially open. 4.) Mark will gather more information regarding LED lights for Guyton Park.

City Attorney: Jim White, City Attorney has been working on ordinances including a drone ordinances.

Citizens Comments: None

Motion to adjourn at 8:10 p. m. moved by Sherman supported by Foster. Motion passed.